



Formerly The Hello Foundation

Accommodation Checklist for Telepractice

Name: _____ DOB: _____ Clinician: _____ Date: _____

Instructions: Review the client's ability to independently perform each skill listed and check the appropriate box. If the "no" box is checked, refer to the listed Possible Accommodations and circle those that are appropriate. When the checklist is complete, list all relevant accommodations in the Determination section.

Skill	Yes	No	Possible Accommodation
Sample		x	1, 3, 14, 19

PHYSICAL CONSIDERATIONS			
Maintain posture/orientation to the screen			
Visually orient to the screen & track tasks			
Use fine and gross motor skills to use technology			
Hear well enough to attend to verbal directions through computer			

COGNITIVE AND BEHAVIORAL CONSIDERATIONS			
Attend to computer screen for sufficient periods of time			
Independently manage own behavior			
Access support in the environment when needed			

COMMUNICATION CONSIDERATIONS			
Communicate verbally			
Follow verbal instructions			
Use the language of the clinician			

POSSIBLE ACCOMMODATIONS

- Changes to seating or table arrangements, e.g. height, stability, visibility, etc.
- Alternative placements for computer, such as on the floor, near a bed, or on a lap
- Visual prompts and/or supports (e.g. reminders for posture, 'hands in lap', etc.)
- Headphones or speakers
- Modifications to access the computer or respond (e.g. switches, joystick, etc.)
- Modifications for hearing impaired populations, such as hearing aid adapters or use of IM to support communication
- Adjustments to lighting, screen contrast, screen size, or other modifications to support visibility
- Consideration of additional or alternative clinical services such as parent/caregiver training, staff training, consultation, collaboration with other service providers, case-management, etc.
- Frequent breaks
- Visual supports, e.g., visual timer, picture schedule, sticker chart, first/then board, etc.
- Interactive supports, e.g., IM, screenshare, whiteboard, etc.
- Physical prompts and/or supports provided by support staff
- Verbal prompts and/or supports
- Integrated behavioral supports from current environment, e.g. rewards systems, visual schedule, visual timer, etc.
- Minimized distractions in the room
- Regular consult with staff or caregivers to tailor session to the day's emotional state
- Modification of tasks, such as shorter duration or parent/caregiver support during therapy
- Consideration of additional or alternative clinical services such as parent/caregiver training, staff training, consultation, collaboration with other service providers, case-management, etc.
- Incorporation of primary mode of communication, (e.g., total communication, AAC, sign, etc.) either directly through the teletherapy platform (mirroring) or through use of support staff.
- Use of visual supports for verbal directions
- Frequent checks for understanding
- Alternative methods for responding, e.g. IM, touchscreen, etc.
- Use of interpreter
- Consult with someone competent in cultural and linguistic background of client/family/staff to inform services.

SUPPORT RESOURCES CONSIDERATIONS

Client has reliable access to: (all boxes must be checked for telepractice to be a viable option)

- computer with webcam
- high-speed internet connection
- a quiet environment for therapy

Client has reliable access to support personnel for the purposes of telepractice in the form of: (at least 1 box must be checked for telepractice to be a viable option)

- teacher
- aide
- parent
- peer
- other care provider
- n/a, client can independently access and troubleshoot for teletherapy

DETERMINATION

Accommodations (from list on front page) necessary for accessing telepractice:

Accommodations may be provided by either the clinician or a team member working with the client during online therapy. Use this space for notes regarding roles, responsibilities, etc.

Taking into account the above accommodations, teletherapy is is not appropriate for this client at this time.